

Job Posting Notice



Independent Studies Academic Mentor

Accepting applications immediately

Position Type: Academic Mentor Position

Start Date: August 2025 for the 2025-26 academic year

Reports to: Independent Studies Director, Julie Hupp
Faculty position, part time

Summary: Mansfield Christian Independent Studies Program is seeking an Academic Mentor for the Independent Studies program. Responsibilities include meeting with families monthly to discuss academic progress; knowledge of Ohio State Standards; knowledge of MCS academic standards; ability to develop solutions for individual problems; and knowledge of a variety of curriculum options. Academic Mentors are required to attend weekly meetings with the Independent Studies Director and Mentor team. Academic Mentors are required to administer STAR testing to all of their students in the Spring and Fall semesters of the academic year, and be available to proctor IOWA testing for IS K-8th grade students in the month of April.

Qualifications:

- Bachelor's degree required
- Licensed by the State of Ohio or equivalent
- Experience in Home Education
- A strong testimony of faith/relationship in Jesus Christ and agreement with Mansfield Christian's statement of faith
- Understanding of the mission and purpose of Christian education
- Demonstrates exemplary interpersonal and communication skills
- Proficient in differentiated instruction
- Understanding of developmentally appropriate instruction

Please submit letters of interest and resumes to:

Attention: Julie Hupp, Independent Studies Director
hupp.julie@mcsflames.org
567-560-2061

Employment at Mansfield Christian School is open to qualified individuals who are Christians of good character, without regard or reference to race, sex (gender), national or ethnic origin, color, age or disability. Mansfield Christian School is a religious educational ministry, permitted to discriminate on the basis of religion. All prospective and current employees must agree with Mansfield Christian School's mission statement, and they must be willing to conduct their lives in conformity with the school's statement of faith, lifestyle statement, and the school's declaration and agreement to ethical and moral integrity.