

DIVISION OF INDEPENDENT STUDIES
**GUIDELINES FOR PARTICIPATION in
Classes at Mansfield Christian School**



1. Fee Structure

Class fees in effect for 2013-2014:

Class Rate/Year	Class
\$700	Academic Courses
No cost*	Post Secondary Options
\$300	Band, Choir

*No cost for Post-Secondary Option Courses is dependent upon the provision of state funds.

Fees should be paid using FACTS, SCRIP, or in full before the first day of the school year.

2. Guidelines for Participation

Because MCS has the legal responsibility to do all in its power to insure that each student receives the maximum potential benefit of school attendance, students are expected to comply with the following guidelines:

- Students are expected to arrive promptly at the start of class. If the student is going to be absent, the high school is to be notified in advance.
- When returning to school, the student is required to bring a note from a parent stating the reason for his/her absence. Notes are to be taken to the High School office.
- Independent Studies (IS) students are expected to follow the Christian conduct code stated in the Student Handbook.
- If the IS student is acting as an office or classroom aide, it is crucial that the student notify the teacher in advance of absences. It is also expected that the student will arrive on time each day.
- Only one study hall is permitted between MCS classes. Unless the student has lunch or chapel immediately after the last class, the student is expected to leave the building at that time. Parents, please be prompt in picking up your student. No student should be seen waiting for an extended time at a door to be picked up.

- There is to be no loitering in the hallways or restrooms. All students should be assigned to a location where the teacher takes attendance each day. It is required that MCS is able to account for every student in the building at all times.
- If an IS student receives a detention for an infraction during the school day, they are expected to serve that detention at the appointed time.
- IS students are expected to wear Campus Wear and be in compliance with school dress code rules at all times. (See Campus Wear Handbook)

3. Consequences of not following the above Guidelines:

- The student will be notified.
- The parents will be notified.
- The student could be faced with removal of the privilege of taking classes at MCS.

Sincerely,

Mrs. Charlene Eder
Independent Studies Principal

ACCEPTED AND AGREED:

Student: _____ Date _____

Parent: _____ Date _____