

How to take a CLEP exam

Two local universities provide CLEP examinations: Mount Vernon Nazarene and Ashland University. The student is responsible for contacting the university of their choice, scheduling an appointment and payment to the university and CLEP. Below is the information on both of these universities. The exam takes approximately 90 min. Testing times are limited at both universities. Call to make an appointment early; do not wait until the last minute. CLEP will send your score as a transcript to **one** college of your choice free; this takes approximately 4-6 weeks for them to process. Additional transcripts are \$20 to each college. You will receive your score as soon as you finish the exam. **Please notify Mrs. Pounds in the secondary office of your score.**

Ashland University

contact: Patty Becker

phone: 419-289-5953

CLEP fee \$80 (may be paid with a credit card or check)

administration fee \$25 (cash or check)

Testing in May is very limited.

Mount Vernon Nazarene University

Contact: Robyn Crow

phone: 740-397-9000 ext 4230

CLEP fee \$80 (may be paid with a credit card or check)

administration fee \$15 (cash or check)

tests are given Mon, Wed, and Fri from 10-1 until May 18, after May 18 testing will only be **one** day per week.

You need to call about a week ahead of desired test date.

More information on CLEP can be found at clep.collegeboard.org

Practice tests are also available at this site. A CLEP exam can only be taken once in a six month period per subject.