

Transportation Policy

Private vehicles are used to transport students for field trips and school-sponsored events. The purpose of the following policy is to ensure the safety of students at all times.

Trip approval: Trips will be approved by the appropriate administrator and the trip coordinator will obtain written parental permission for transportation.

Approved drivers: To be an approved driver for MCS field trips and school-sponsored events, the individual must complete the application. The individual must be a minimum of 21 years old and provide a valid drivers' license, and current proof of insurance. Documentation for approved drivers shall be kept on file in the elementary, secondary and athletic offices. If an approved driver is convicted of a disqualifying offense (exceeds two points on license) or receives any suspension or revocation of operating privileges after the background and driver's license record checks are completed, he/she shall report the offense, suspension or revocation to the respective school office within five calendar days of occurrence.

Seating: There must be one seatbelt per student. Students under the age of twelve shall be transported in the back seat of the vehicle if the vehicle is equipped with a passenger air bag without an "off" switch. MCS adheres to the State of Ohio Car and Booster Seat laws as applicable at the time of the field trip. At the adoption of this policy, the current Ohio law provides the following:

- Children less than 4 years old or 40 pounds must use a child safety seat meeting federal motor vehicle safety standards.
- Children less than 8 years old, unless they are at least 4 feet, 9 inches tall must use a booster seat.
- Children ages 8-15 must use a child safety seat or safety belt.

Supervision: Approved drivers are responsible for the students they transport to field trips and school-sponsored events. All school rules apply on field trips and for school-sponsored events, both on the school campus and away from it. Student misconduct should be reported to the trip coordinator immediately. Drivers must go directly from the point of departure to the point of destination. In the case of transportation to athletic events, food stops are at the discretion and direction of the coach.