

January 22, 2016

Dear Mansfield Christian K-12 Parent/Guardian,

In addition to tuition, we are very blessed to receive additional revenue to provide educational supports and services for our students. New this year, in order to qualify for several specific funds, we do need economic information on file, so that we can document eligibility for income-based funding.

This is just one piece of information that enables us to receive funding for the e-rate program, which assists us in paying for technology, phones, wireless, and internet, *benefitting every family in the school*; Title II teacher professional development monies for teachers K-12; and Title I tutoring for grades 1-6.

All information will be kept totally confidential and is needed for the school to continue to receive funding for these important support services. Your information will be used only for documentation of economic need. No names will be released.

Please look over the Income Eligibility Guidelines for the 2015-2016 school year. According to the chart on the right, if your income exceeds what is listed for your household size you may simply mark the "I am opting out" box on the enclosed Student Income Form, and that is the only thing you will need to fill out. It is very important that you return the form to the school by February 8, 2016, even if you are just opting out. Please use the enclosed stamped envelope.

If your income falls within these guidelines, please complete the enclosed Student Income Form in its entirety, and return it to the school using the enclosed stamped envelope by February 8, 2016. On the Student Information chart, please list all children's names, grades, school they are attending (Mansfield Christian School), and the public school district in which each child resides. At the bottom of the page, please report the number of people living in your household, and the total amount of annual household income before taxes or anything else is taken out. It is very important that you complete the Required Parent/Guardian Information box as well. Your information will be **kept totally confidential**. No names will be released; we simply need to know how many families show economic need.

Income Eligibility Guidelines	
Household Size	Annual Income (before taxes)
1	21,775
2	29,471
3	37,167
4	44,863
5	52,559
6	60,255
7	67,951
8	75,647
For each additional family member, add	7,696

Thank you for taking the time to fill this out to enable us to provide the best services possible to all of our students. We value our partnership with you and covet your prayers for us.

Sincerely,

Dr. Cy Smith  
Superintendent