

BOYS' DRESS GUIDELINES

GRADES 7-12

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Walking Shorts – Khaki or navy *Campus Wear*. Shorts must be near top of the knee, hemmed, and not below the knee. Students violating the length rule on three occasions will no longer be permitted to wear shorts at MCS for the remainder of the school year.

Knit Polo Shirts – Long or short sleeved *Campus Wear* in white, navy, red, hunter green, yellow, and light blue. Long sleeved shirts may not be worn under short sleeved shirts.

Oxford Shirts – Long or short sleeved *Campus Wear* in white, light blue, and yellow

Turtlenecks – *Campus Wear* in white, navy, hunter green, red, yellow, and light blue

Belts – Belts are required with all pants and shorts. (*May be purchased outside of School Closet*)

Shoes – Sandals of any type are not permitted. All shoes must have an enclosed toe. Shoes so designed must be laced and tied. Soles should not exceed two inches in height. Boots are not permitted with shorts.

Socks – Must be solid color and plain (no designs). (*May be purchased outside of School Closet*)

T-Shirts – T-Shirts worn under *Campus Wear* must be free from pictures or words and must be tucked in.

Jewelry – No earrings or other pierced jewelry of any kind

Hair – Must be kept well groomed. Hair length must be cut and styled so that the hair does not fall into the eyes. Hair may be no longer than bottom of the ear on the sides and collar length in the back.

Facial Hair – Boys must be clean shaven at all times. Beards, goatees, or shadow looks are not permitted. Sideburns may not extend below the bottom of the ear.

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WELCOME TO *CAMPUS WEAR*

Mansfield Christian School is pleased to announce *Campus Wear*. What is *Campus Wear*? Simply, it is coordinated clothing for students. *Campus Wear* is to be worn during the school day by all students enrolled in Kindergarten through twelfth grade.

This booklet outlines in detail the dress code guidelines for all students. What's more, you will find useful information about where to purchase *Campus Wear*, the costs, upcoming sales dates, order forms, maps, and more. So keep this booklet handy as you may refer to it often.

WHY *CAMPUS WEAR*?

Mansfield Christian School is part of the enthusiastic growth and use of *Campus Wear* by private and public schools across the country. *Campus Wear* projects an atmosphere of solidarity, loyalty, and equality among the student population. The use of *Campus Wear*, as opposed to the latest fashions, eliminates unnecessary competition in dress and focuses the attention on learning and growing.

Campus Wear provides a professional approach to learning and removes some of the distractions normally confronted when young people face the dilemma of possessing the latest designer fashions. Considering that fashions change from year to year and season to season, parents often feel pressure from their children to provide them the most current styles. *Campus Wear* reduces the cost of keeping up since it remains the same day after day, year after year. The cost, in relation to fashion merchandise, is very appealing over the long term.

Experience has shown that students required to maintain a neat appearance and to coordinate their wardrobe within the established parameters are likely to carry over these habits to the performance of their schoolwork. Using *Campus Wear* is a positive method of establishing good habits and promoting a climate for discipline and responsibility.

Succinctly, there are five major reasons that were considered in this decision:

1. Improve relations and promote peace by decreasing the conflicts over clothing between parents and children, staff and students, and parents and staff.
2. Promote a more serious atmosphere for learning as we increase our focus on spiritual and academic objectives.
3. Promote campus safety and security through quick identification of students and visitors.
4. Promote a sense of school spirit, acceptance, and belonging at MCS for a student body that is separated geographically.
5. Promote the real individuality of the students as seen in their God-given gifts and abilities, not in their appearance.

GIRLS' DRESS GUIDELINES GRADES 7-12

Skirts – School plaid, khaki, or navy *Campus Wear*. Must be knee length. Longer skirts are also available. Girls violating the knee length rule on three occasions will no longer be permitted to wear skirts at MCS for the remainder of the school year.

Pants – Khaki or navy *Campus Wear*

Jumpers – School plaid, knee length

Walking Shorts – Khaki or navy *Campus Wear*. Shorts must be near the top of the knee, hemmed, and not below the knee. Students violating the length rule on three occasions will no longer be permitted to wear shorts at MCS for the remainder of the school year.

Knit Polo Shirts – Long or short sleeved *Campus Wear* in white, navy, red, hunter green, yellow, and light blue

Oxford Shirts – Long or short sleeved *Campus Wear* in white, light blue, or yellow

Turtlenecks – May only be worn under sweater, jumper, or vest. *Campus Wear* in white, navy, red, hunter green, yellow, and light blue.

Belts – Belts are required with all with pants and shorts. Belts are not to be worn with skirts. (*May be purchased outside of School Closet*)

Shoes – Sandals of any type are not permitted. All shoes must have an enclosed toe. Shoes so designed must be laced and tied. Heels/soles should not exceed two inches in height.

Socks/Tights – Must be solid color and plain (no designs). (*May be purchased outside of School Closet*)

Nylons – Must be solid color and plain (no designs or mesh-like). Leg warmers may not be worn.

Scarves – May be worn around the neck.

Jewelry – Earrings are the only pierced jewelry permitted. No feather earrings are allowed.

Undergarments – Proper undergarments must be worn at all times. All undergarments must coordinate with the top. T-shirts worn under *Campus Wear* must be free from pictures or words and must be tucked in.

Hair Accessories – Must not be extreme or distracting. Feathers may not be worn in the hair.

GENERAL GUIDELINES FOR STUDENTS 7-12 AND INDEPENDENT STUDIES

The administration reserves the right to make discretionary judgments regarding dress code. If you have any questions about clothing or hairstyles, the administration would be glad to help.

1. *Campus Wear* oxford shirts are to be tucked in pants, shorts, and skirts. Belts must be visible.
2. Long-sleeved shirts may not be worn under short-sleeved shirts. Oxford shirts must be buttoned to at least the second button from the top.
3. Clothes must fit appropriately. Students may not intentionally order their clothing oversized (baggy) or undersized (tight/short).
4. Outerwear that is a solid color and without large writing, logos, or graphics (except for MCS-related graphics) may be worn to class. However, *Campus Wear* shirts must be worn underneath outerwear.
5. Sandals of any type are not permitted. Shoes must have an enclosed toe.
6. "Military-style" boots and knee high boots are not permitted.
7. There are to be no decorations or logos on *Campus Wear* other than those adopted by the school.
8. Shorts may only be worn during the months of August, September, October, April, May, and June.
9. Excessive jewelry is not appropriate.
10. Cut-off clothing and cutting-up pant seams are not permitted. All pants, skirts, shorts, and jumpers must be hemmed.
11. Hats and bandanas are not to be worn in the school building at any time.
12. Chains (i.e. wallet chains, choker chains, dog chains) are not permitted.
13. Tattoos and body piercing are not permitted.
14. Sculptured hair or coloring that is unnatural (i.e. blue, green, orange, etc.) is not permitted
15. *Campus Wear* is not required at athletic events; however, attire must be modest.
16. *Campus Wear* is required for all award assemblies and special programs.
17. Boys may not wear earrings at any school function, on or off school property.
18. If a student needs to stay after school for some reason, he/she is to remain in regular school dress unless he/she is participating in athletics under the direction of a coach or faculty supervisor.

WHERE CAN WE PURCHASE *CAMPUS WEAR*?

MCS *Campus Wear* is to be purchased from School Closet. School Closet, located in Columbus, was selected as our **exclusive provider** of *Campus Wear* after extensively researching the companies providing similar products. School Closet's high quality attire, knowledgeable and experienced staff, and competitive prices made the choice clear. **All *Campus Wear* must be purchased at School Closet unless otherwise noted. There are two used clothing options. They are MCS Used Clothing Room and Second Glance Uniforms.**

School Closet provides:

- Full service; knowledgeable and experienced staff
- Measuring and ordering services available at MCS
- Campus wear constructed with the finest fabrics available
- Longer lasting clothing
- All items on dress code guidelines
- Sizes to fit all students
- No additional charge for special orders
- Machine washable
- Stain resistant Scotchguard
- Two-inch hem to allow for growth
- Sizes kept on file for future orders
- Free delivery of orders to MCS every Wednesday during the school year.
- Use of SCRIP -15% credit
- Discounts offered during summer months.
- Dates scheduled at MCS for fittings.

Additionally, *Campus Wear* sizing is not always consistent with retail sizing. Thus, it is advisable to try on samples the first time you order. School Closet keeps sizes on file for future orders. The time required to do this will afford a more accurate fit. Any item which has not been laundered or altered and has the original tags attached can be exchanged or returned.

School Closet accepts the following forms of payments: cash, SCRIP, money order, VISA, MasterCard, or Discover. Orders must be paid in full before they can be shipped and delivered. Throughout the summer and the school year, in-stock items are available for immediate purchase.

WHERE IS SCHOOL CLOSET?

School Closet: 73 North Stygler Rd
Gahanna, OH 43230
(614) 476-4104 and (614) 476-9314 (Fax)

On-line ordering at: www.schoolcloset.com

School Closet hours: Monday - Thursday 10:00 am—5:00 pm
Friday 10:00 am—4:00 pm
Saturday 10:00 am—1:00 pm

WHERE IS MCS Used Clothing Room?

Mansfield Christian School: 500 Logan Road
Mansfield, OH 44907
(419) 756-5651 ext. 205

Note: See website for times that the MCS Used Clothing Room is open. You may call and leave a message at the above extension too. Messages are checked frequently. You may leave a message for the items you need and someone will check and get back with you. Please donate gently used items to the MCS Used Clothing Room to help other families.

WHERE IS Second Glance Uniforms?

Second Glance Uniforms: 585 South State Street
Westerville, OH 43081
(614) 898-3680

On-line ordering at: www.secondglanceuniforms.com

Note: Second Glance does sell other brands so be sure that the items you purchase are the School Closet brand.

BOYS' DRESS GUIDELINES GRADES K – 6

Pants – Khaki or navy *Campus Wear*

Walking Shorts – Khaki or navy *Campus Wear*. Shorts must be near top of the knee, hemmed, and not below the knee. Students violating the length rule on three occasions will no longer be permitted to wear shorts at MCS for the remainder of the school year.

Knit Polo Shirts – Long or short sleeved *Campus Wear* in white, navy, red, hunter green, yellow, and light blue. Long sleeved shirts may not be worn under short sleeved shirts.

Oxford Shirts – Long or short sleeved *Campus Wear* in white, light blue, and yellow

Turtlenecks – *Campus Wear* in white, navy, hunter green, red, yellow, and light blue; White turtlenecks worn under long or short sleeve polo shirts for layering do not have to be bought from School Closet.

Sweaters – Navy or red *Campus Wear*, V-neck or crew, long-sleeve, vest, or cardigan. Only crew neck sweaters may be worn without a stand-up collar. School crest is available for additional cost.

Sweatshirts – Ash gray, MCS emblem sweatshirt. These sweatshirts may only be purchased from School Closet.

Fleece – **Red or Navy Blue *Campus Wear*** – pullover or full-zip, crest optional. These fleece tops may only be purchased from School Closet and must be worn over another *Campus Wear* shirt.

Belts – Belts are required with all pants and shorts. (*May be purchased outside of School Closet*)

Shoes – Sandals of any type are not permitted. All shoes must have an enclosed toe. Shoes so designed must be laced and tied. Soles should not exceed two inches in height. Boots are not permitted with shorts. The required shoe for PreK – 4th grade is an athletic shoe.

Socks – Must be solid color and plain (no designs). (*May be purchased outside of School Closet*)

Layering – A white long sleeve shirt (non-campus wear) may be worn under short or long sleeve *Campus Wear* shirts for warmth.

Jewelry – No earrings or other pierced jewelry of any kind.

Hair – Must be kept well groomed. Hair length must be cut and styled so that the hair does not fall into the eyes. Hair may be no longer than bottom of the ear on the sides and collar length in the back.

GIRLS' DRESS GUIDELINES GRADES K – 6

Skirts – School plaid, khaki, or navy *Campus Wear*. Knee length. Longer skirts are also available. Girls violating the knee length rule on three occasions will not be permitted to wear skirts at MCS for the remainder of the school year.

Pants – Khaki or navy *Campus Wear*

Jumpers – School plaid, knee length. Girls violating the knee length rule on three occasions will not be permitted to wear skirts at MCS for the remainder of the school year.

Walking Shorts – Khaki or navy *Campus Wear*. Shorts must be near the top of the knee, hemmed, and not below the knee. Students violating the length rule on three occasions will no longer be permitted to wear shorts at MCS for the remainder of the school year.

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Turtlenecks – *Campus Wear* in white, navy, hunter green, red, yellow, and light blue; White turtlenecks worn under long or short sleeve polo shirts for layering do not have to be bought from School Closet.

Sweaters – Navy or red *Campus Wear*, V-neck, cardigan, or crew, long-sleeve or vest. Only crew neck sweaters may be worn without a stand-up collar. School crest is available for additional cost.

Sweatshirts– Ash gray, MCS Emblem sweatshirt. These sweatshirts may only be purchased from School Closet.

Fleece – **Red or Navy Blue *Campus Wear***, pullover or full-zip, crest optional. These fleece tops may only be purchased from School Closet and must be worn over another *Campus Wear* shirt.

Belts – Belts are required with all with pants and shorts. Belts are not to be worn with skirts. (*May be purchased outside of School Closet*)

Shoes – Sandals of any type are not permitted. All shoes must have an enclosed toe. Shoes so designed must be laced and tied. Heels/soles should not exceed two inches in height. The required shoe for PreK – 4th grades is an athletic shoe.

Socks/Tights – Must be solid color and plain (no designs). (*May be purchased outside of School Closet*)

Nylons – Must be solid color and plain (no designs or mesh-like). Leg warmers may not be worn.

Jewelry – Earrings are the only pierced jewelry permitted. No feather earrings are allowed.

Layering – A white long sleeve shirt (*Non-Campus Wear*) may be worn under short or long sleeve campus wear shirts for warmth.

Hair Accessories – Must not be extreme or distracting. Feathers may not be worn in the hair.

WHEN CAN WE ORDER AND PURCHASE CAMPUS WEAR?

Campus Wear can be ordered at MCS on the setup dates listed below. You can also place your order at School Closet via phone, mail, fax, or online at www.schoolcloset.com. Below is a suggested schedule for your family; you may however attend any of the setup dates. Families with children across grade levels should choose the time most convenient for them.

Students must have a parent with them for fitting and ordering.

FITTING AND ORDERING WILL TAKE PLACE AT MCS (Location TBA)

**June 24 & July 25 K-12 and Independent Studies
2:00 p.m. – 6:00 p.m.**

Notice will be given if and when other times are scheduled.

Previous orders can be picked up and additional orders can be placed on these days. Postcards will be sent for location.

- Samples are available to try on at the school setups. We will use the locker rooms and restrooms for privacy.
- Money order, cash, SCRIP, Visa, MasterCard, and Discover are accepted.
- During the school year, there is a free delivery service at MCS every Wednesday. Orders will be delivered to the Central Office at MCS.
- Use SCRIP at 15% each time you make a purchase. Remember, SCRIP earns tuition credits! The SCRIP office will have tables set up for service on the fitting dates listed above.

FREQUENT QUESTIONS ABOUT *CAMPUS WEAR*

HOW DO I CHOOSE THE CORRECT SIZE?

Campus Wear sizes are not always consistent with regular retail sizing. It is advisable to try on samples the first time you order. Sizes will be kept on file for future orders.

CAN I BUY *Campus Wear* ANYWHERE ELSE?

Again, School Closet is our exclusive provider. They have committed to providing full service to MCS families and we have committed to buy from their company. Similar items may not be purchased at local discount stores (i.e., Gabriel Brothers), or unapproved consignment shops. Schools that have tried to mix and match have only run into problems with cheaper fabrics, color fading, style changes, and insufficient service. Thus, similar items may not be purchased at local discount stores. However, *MCS Used Clothing Room* and *Second Glance Uniforms* carries gently used School Closet brand clothing.

CAN I RE-ORDER *Campus Wear* THROUGHOUT THE SCHOOL YEAR?

Yes, the store is open all year. The store hours are printed in this handbook. During the school year, there is free delivery service to MCS every Wednesday. Orders may be picked up in the Central Office.

HOW MANY SETS OF *Campus Wear* SHOULD I PURCHASE?

We suggest that each student have at least three full sets of clothing: one for wear, one in the closet, and one in the laundry. Your buying pattern will be determined by your laundry schedule and the level of activity of your child. However, you should not try to buy everything all at once. Get what is needed to start the school year and add according to seasonal temperature change.

IF I ORDER EARLY AND THE GARMENTS DO NOT FIT BY THE TIME SCHOOL STARTS, CAN I EXCHANGE THEM?

Yes, any item that has not been laundered, altered, and has all the original tags attached, can be exchanged or returned for up to 120 days.

GENERAL GUIDELINES FOR STUDENTS K - 6 AND INDEPENDENT STUDIES

The administration reserves the right to make discretionary judgments regarding dress code. If you have any questions about clothing or hairstyles, the administration would be glad to help.

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